



KV INSTITUTE OF MANAGEMENT AND INFORMATION STUDIES

Grooming Leaders of Tomorrow | Approved By AICTE - New Delhi, Permanently Affiliated to Anna University, Chennai
No. 545, Sathy Main Road, Kurumbapalayam Post, Coimbatore, Tamil Nadu - 641107.
Web: www.kvimis.co.in | Email: info@kvimis.co.in.

CIRCULAR

Date: 30/09/2022

INTERNAL QUALITY ASSURANCE CELL (IQAC) – MEETING

This is to inform that the Meeting of the Internal Quality Assurance Cell (IQAC) is scheduled on 08-10-2022, 10.00 A.M. to 1.00 P.M at the Board Room, KV Institute of Management and Information Studies. The Members are hereby requested to attend the meeting and give your valuable inputs.

Agenda

1. Review and confirmation of minutes of last IQAC Meeting
2. Conduct of Gender Audit
3. Conduct of various programmes
4. Ph. D. Registration for Faculty
5. Organise programme related to project funding
6. Student Publications
7. Any other Matters


Director – IQAC


Principal

Copy To:

- | | | |
|----|--------------------|-----------------------------------------------|
| 1 | Dr. Vidhya M. | Principal - Chairman |
| 2 | Dr. Kumar C. | Professor - Coordinator/ Director – IQAC |
| 3 | Dr. Sulthan A | Assistant Professor – Member |
| 4 | Ms. Shiny S | Assistant Professor - Member |
| 5 | Dr. Harris Kumar D | Assistant Professor – Member |
| 6 | Dr. Yasotha.M | Assistant Professor – Member |
| 7 | Mr. Chinnasamy D. | Management Representative |
| 8 | Ms. Priya | Administrative Officer – Member |
| 9 | Ms. Gopika J. | Student – Member |
| 10 | Mr. Ganesh, | Sr. Manager, Apple Freight Logistics – Member |
| 11 | Mr. Sundaramurthy | Parent - Member |
| 12 | Ms.Maria Jennita, | Industrialist -Member |
| 13 | Mr.Ravi K, | CFO, Roots Industries |

PRINCIPAL
K. V. Institute of Management &
Information Studies,
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Kurumbapalayam (P. O)
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MINUTES OF THE MEETING – INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 08/10/2022

Venue: Academic Block Board Room, KVIM

Time: 10.00 am

The following Members were present.

S. No	Name of the Member	Role
1	Dr. Vidhya M.	Principal - Chairman
2	Dr. Kumar C.	Professor - Coordinator/ Director – IQAC
3	Dr. Sulthan A	Assistant Professor – Member
4	Ms. Shiny S	Assistant Professor - Member
5	Dr. Harris Kumar D	Assistant Professor – Member
6	Dr. Yasotha.M	Assistant Professor – Member
7	Mr. Chinnasamy D.	Management Representative
8	Ms. Priya	Administrative Officer – Member
9	Ms. Gopika J.	Student – Member
10	Mr. Ganesh,	Sr. Manager, Apple Freight Logistics – Member
11	Mr. Sundaramurthy	Parent - Member

The Following members were not able to attend the meeting.

1. Ms.Maria Jennita, Alumni,
2. Mr.Ravi K, CFO, Roots Industries

Recommendations by the IQAC

S.No	Agenda	Details of Discussion/Suggestion	Member Responsible and Target date
1	Review and confirmation of minutes of last IQAC Meeting	The minutes and the Action Taken Report of the previous meeting held on 09/07/2022 was reviewed and confirmed.	
2	Conduct of Gender Audit	Suggested to organise the Gender Audit and to submit the report. The Cell is also asked to study the active participation of Women in all institutional activities. This is to ensure that the organization's culture,	Women Development Cell

		policies, and practices are aligned with the principles of gender equity and that they are fostering a supportive and inclusive environment for all individuals, regardless of gender identity.	
3	Conduct of various programmes	The IQAC recommended to motivate the faculty members to conduct FDPs, Certificate Programmes and EEPs. The committee also suggested to create Studio Facilities for conducting online courses.	Director - Academics
4	Ph. D. Registration for Faculty	IQAC suggested to the Director - Academics to insist and motivate the Faculty Members to register for PhD at the earliest.	Director - Academics
5	Organise programme related to project funding	Recommended to the Director Research to organize a special programme for faculty members about Applying for Project Funding and also to motivate faculty members with Ph.D. to concentrate on submitting proposal from funding agencies.	Director - Research
6	Student Publications	Requested the Director - Research to encourage students to involve in preparing and publishing Research articles in journals and also encourage students to present and publish papers in conferences..	Director - Research


Director - IQAC


Chairman

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INTERNAL QUALITY ASSURANCE CELL (IQAC) – MEETING

ATTENDANCE SHEET

Date: 08/10/2022

Venue: Academic Block Board Room, KVIM

Time: 10.00 am

S. No	Name of the Member	Role	Signature
1	Dr. Vidhya M.	Principal - Chairman	
2	Dr. Kumar C.	Professor - Coordinator/ Director – IQAC	
3	Dr. Sulthan A	Assistant Professor – Member	
4	Ms. Shiny S	Assistant Professor - Member	
5	Dr. Harris Kumar D	Assistant Professor – Member	
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7	Mr. Chinnasamy D.	Management Representative	
8	Mr. Priya	Administrative Officer – Member	
9	Ms. Maria Jennita	Alumni – Member	
10	Ms. Gopika J.	Student – Member	
11	Mr. Ganesh	Sr. Manager, Apple Freight Logistics – Member	
12	Mr. Ravi k,	CFO, Roots Industries -Member	
13	Mr. Sundaramurthy	Parent - Member	