



KV INSTITUTE OF MANAGEMENT AND INFORMATION STUDIES

Grooming Leaders of Tomorrow | Approved By AICTE - New Delhi, Permanently Affiliated to Anna University, Chennai
No. 545, Sathy Main Road, Kurumbapalayam Post, Coimbatore, Tamil Nadu - 641107.
Web: www.kvimis.co.in | Email: info@kvimis.co.in.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT FOR THE MEETING HELD ON 09/10/2021

S.No	Agenda	Details of Discussion/Suggestion	Member Responsible and Target date	Action Taken
1	Review and confirmation of minutes of last IQAC Meeting	The minutes and the Action Taken Report of the previous meeting held on 10/07/2021 was reviewed and confirmed.		
2	Review of Exam Results	IQAC Reviewed the result analysis submitted by the exam cell and requested the Academic incharge to prepare strategies to improve the pass percentage.	Exam Cell	The details has been prepared with proposal and submitted to Principal for Approval
3	Measures to be taken for improvement	It was suggested to strictly follow the remedial measures for the reappearing students and also to conduct special sessions for those scored less than 60 marks in the CIA exams so as to make them perform well in the university exams. This sessions have to particularly organise for quantitative papers.	Director – Academics	Instructions given to Director Academics to follow the Remedial classes
4	Preparation of Institutional Development Plan	IQAC requested the Directors to prepare the Institutional Development Plan. Suggested to prepare the plan as long term. Mid term and short term goals.	All Directors	Institutional Plans prepared by the Directors and submitted to Principal for review
5	Feedback on Library facilities	IQAC suggested to collect students feedback on Library and its facilities. In this regard IQAC requested to prepare a questionnaire to get the feedback and submit for approval in the next meeting.	Director – IQAC	Taken Measures to collect feedback on Library facilities.
6	Any other Matters	<u>Motivate to learn Additional Languages</u> Recommended to take measures to motivate the students to learn other languages like Hindi to break the language barrier.	Director – Academics & Director - Placements	Requested an Action plan and will be submitted in the next meeting

**Chairman
PRINCIPAL**

**K. V. Institute of Management &
Information Studies,
545, Sathy Main Road,
Kurumbapalayam (P.O.),
Coimbatore - 641 107**