



KV INSTITUTE OF MANAGEMENT AND INFORMATION STUDIES

Grooming Leaders of Tomorrow | Approved By AICTE - New Delhi, Permanently Affiliated to Anna University, Chennai

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT FOR THE MEETING HELD ON 09/04/2022

S.No	Agenda	Details of Discussion/Suggestion	Member Responsible and Target date	Action Taken
1	Review and confirmation of minutes of last IQAC Meeting	The minutes and the Action Taken Report of the previous meeting held on 08/01/2022 was reviewed and confirmed.		
2	Review of Feedbacks	The committee reviewed the Feedbacks received from the students and also reviewed the Action Taken Report submitted.	Principal	
3	Identification of Industry oriented courses	Suggested the Director Placements to identify new courses based on the recent trends in the industry and such courses can be included in the Super Specialisations. It can be done in consultation with the members of IAAB. It also requested the Director to submit the report on the same in the next meeting.	Director Placements	Prepared the list of courses and submitted to the Principal for the review.
4	Organising Executive Education Programme	The committee insisted the Director Research to organise more number of Executive Education Programmes. Also insisted to convert these programmes as Revenue Generating Programmes. EEP	Director Research	Proposal submitted by the Director Research
5	Participation in Intercollege Events	Suggested the Director-Academics to Encourage students to participate in Intercollege events so as to improve their skills and network.	Director – Enrollment / Coordinator	A Faculty coordinator is nominated to make arrangements
6	Participation in FDPs	Recommended the Director – Academics and Director – Research to encourage faculty members to participate in more number of Faculty Development Programmes and Conferences.	Director Research Director - Academics	Instructions given to the faculty members



Chairman
PRINCIPAL

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