



# KV INSTITUTE OF MANAGEMENT AND INFORMATION STUDIES

Grooming Leaders of Tomorrow | Approved By AICTE - New Delhi, Permanently Affiliated to Anna University, Chennai  
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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### ACTION TAKEN REPORT FOR THE MEETING HELD ON 08/10/2022

S.No	Agenda	Details of Discussion/Suggestion	Member Responsible and Target date	Action Taken
1	Review and confirmation of minutes of last IQAC Meeting	The minutes and the Action Taken Report of the previous meeting held on 09/07/2022 was reviewed and confirmed.		
2	Conduct of Gender Audit	Suggested to organise the Gender Audit and to submit the report. The Cell is also asked to study the active participation of Women in all institutional activities. This is to ensure that the organization's culture, policies, and practices are aligned with the principles of gender equity and that they are fostering a supportive and inclusive environment for all individuals, regardless of gender identity.	Women Development Cell	Gender Audit has been conducted
3	Conduct of various programmes	The IQAC recommended to motivate the faculty members to conduct FDPs, Certificate Programmes and EEPS. The committee also suggested to create Studio Facilities for conducting online courses.	Director - Academics	Proposal has been submitted
4	Ph. D. Registration for Faculty	IQAC suggested to the Director - Academics to insist and motivate the Faculty Members to register for PhD at the earliest.	Director - Academics	Instructions given to faculty members
5	Organise programme related to project funding	Recommended to the Director Research to organize a special programme for faculty members about Applying for Project Funding and also to motivate faculty members with Ph.D. to concentrate on submitting proposal from funding agencies.	Director - Research	Programme Scheduled and proposal submitted by Director Research
6	Student Publications	Requested the Director - Research to encourage students to involve in preparing and publishing Research articles in journals and also encourage students to present and publish papers in conferences..	Director - Research	Instructions given to the Project Guides.

  
Chairman

PRINCIPAL  
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