



KV INSTITUTE OF MANAGEMENT AND INFORMATION STUDIES

Grooming Leaders of Tomorrow | Approved By AICTE - New Delhi, Permanently Affiliated to Anna University, Chennai
No. 545, Sathy Main Road, Kurumbapalayam Post, Coimbatore, Tamil Nadu - 641107.
Web: www.kvimis.co.in | Email: info@kvimis.co.in.

INTERNAL QUALITY ASSURANCE CELL (IQAC) ACTION TAKEN REPORT FOR THE MEETING HELD ON 08/04/2023

S. No	Agenda	Details of Discussion/Suggestion	Member Responsible and Target date	Action Taken
1	Review and confirmation of minutes of last IQAC Meeting	The minutes and the Action Taken Report of the previous meeting held on 07/01/2023 was reviewed and confirmed.		
2	Conduct of Green Audit	Recommended to conduct an external green audit to evaluate the institution's commitment to environmental sustainability on and off campus. It was also asked to collaborate with government, semi-government, and corporate partners to conduct variety of activities to educate students about the risks and difficulties facing the environment.	Principal	Proposal has been submitted and made arrangement for the same.
3	Professional Membership for Faculty	Recommended to insist the faculty members to get membership from any Management related Professional Bodies such as AIMA, CMA and NIPM.	Director - Academics	Proposal has been submitted and made arrangement for the same.
4	Organise Intercollege Event	IQAC suggested the Director – Academics to Organise Intercollege event every year. This will improve the management and organising skills of the students.	Director – Academics	
5	Mini Projects for Advance Learners	IQAC suggested to implement Mini Projects separately for the advance learners with some research insights Such mini projects can be converted into articles for publications.	Director – Research and Director – Academics	Initiated to give mini projects to the students on long weekends.
6	Quality in conduct of CIA	IQAC suggested to ensure that the CIA papers are to be valued on time with due care. It also instated that the papers to be distributed to the students for verifications and then the marks to be uploaded in the portal within the stipulated time. It also requested the Exam cell to draft a follow up system to monitor this standards.	Exam Cell	Instructions manual for Internal examination has been revised and circulated
7	Calendar of events for library	Suggested the Librarian to prepare the calendar for the year 2023-2024 for organizing programmes such as , awareness programme on NPTEL resources , awareness programme on Digital Library, Orientation Programme for fresher's, etc.	Librarian	Instructions given to the librarian
8	NPTEL Local Chapter for KVIM	Suggested the Director – Research to take necessary steps to include KVIMIS as a NPTEL Local Chapter..	Director - Research	Applications sent to NPTEL requesting for Local Chapter
9	Placement Report and Strategies	Requested the Director Placement to prepare periodic progress Report of Training and Placement Cell. Also requested the Director Placement to prepare the list of strategies for placements for the current academic year and place before the IQAC in the next meeting.	Director Placement	



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10	Progress and Productivity of MoUs	IQAC requested the Director – Industry Outreach to prepare a report on the progress and productivity of MoUs signed with various industries and submit the same for the IQAC in its next meeting.	Director – Industry Outreach	Report submitted to Principal for review.
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Chairman

PRINCIPAL
K. V. Institute of Management &
Information Studies,
545, Sathy Main Road,
Kurumbapalayam (P. O.)
Coimbatore - 641 107