



KV INSTITUTE OF MANAGEMENT AND INFORMATION STUDIES

Grooming Leaders of Tomorrow | Approved By AICTE - New Delhi, Permanently Affiliated to Anna University, Chennai
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT FOR THE MEETING HELD ON 07/01/2023

S.No	Agenda	Details of Discussion/Suggestion	Member Responsible and Target date	Action Taken
1	Review and confirmation of minutes of last IQAC Meeting	The minutes and the Action Taken Report of the previous meeting held on 08/10/2022 was reviewed and confirmed.		
2	Organising Internal Conference	The committee suggested the Director-Research to organise International conferences every year. It was discussed to conduct conferences from the year 2023-2024	Director - Research	
3	Improving Alumni involvement	Discussions made on the involvement of Alumni, and it was told to make necessary steps to involve alumni and make them contribute more in the development of the institution.	Director – Outreach	
4	Faculty Publications	Faculty publications and research papers presented during the year was discussed. It was suggested to publish more research papers in peer reviewed and indexed journals and to publish text books on the subject area by faculty members. The committee emphasis More emphasis was given on research by student and faculty members. Requested the Director – Research to prepare the Short Term and Long Term Perspective Research Plans to make progress in research.	Director Research	
5	Usage of E learning resources	Suggested to take initiatives for motivating students to make use of the e-learning resources to a larger extent.	Director – Academics	
6	Usage of Library	Recommended to take initiatives for motivating faculty and students to make use of Physical Library Resources and e-Library Resources to a larger extent.	Librarian	
7	Extension and Outreach Activities	Requested the Director concern to organize more number of extension/outreach activities, adopting some villages/ Tribal Villages, which aid students to gain the social concern.	Director Enrollments	
8	Placement Status Report	Requested the Director Placement to provide the status of placements on a weekly basis to the Website Team which can be Scrolled on the website. That also to be published in the institute's social media.	Director Placements and Social Media Incharge	


Chairman

PRINCIPAL

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