



**KV INSTITUTE OF MANAGEMENT
AND INFORMATION STUDIES - COIMBATORE**
Approved by AICTE - New Delhi, Affiliated to Anna University - Chennai
A Nationally Ranked B School for MBA
No. 545, Sathy Main Road, Kurumbapalayam Post, Coimbatore - 641 107

PH.D. PROGRAMME IN MANAGEMENT SCIENCES

KV Institute of Management, a Centre for Research Studies conducts doctoral Programme. The Ph.D. Programme is offered in collaboration with Anna University of Chennai. The centre offers various functional areas of management.

ADMISSION BROCHURE FOR PH.D

Educational Qualifications

MBA / Post Graduate Diploma in Business Management or Administration awarded by Indian Institute of Management (IIM) / M.S. (By Research) in Management Sciences.

General Eligibility

Master's Degree of the University or any other qualification recognized as equivalent thereto in the fields of study notified from time to time by the University.

A minimum of 55% marks or CGPA of 5.5 on a 10 point scale in the qualifying examination (In case of SC/ST/ OBC (non-creamy layer)/ differently –Abled candidates, 50% marks or CGPA of 5.0 on a 10 point scale).

Ph.D. Programme

Two categories of Ph.D. programme available are: Full-time and Part-time.

1. Full-time Ph.D. Programme : Candidates under Full-time shall do research work in the University and shall be available during the working hours for curricular, co-curricular and related activities. Candidates working in the projects undertaken from State / Central / Quasi Government and totally funded projects in the University Departments / University Colleges / Colleges affiliated to the University. If the Principal Coordinator / Investigator of such projects are recognized Supervisor of the University, the scholar shall register for research programme under such Supervisor only. The scholar should be appointed in a project sanctioned by a funding agency/organization atleast for a period of two years. Part employments in different spells or in different projects are not permitted. The Department/ Centre where the project is undertaken should be a recognized research centre of the University.

Candidates in employment, who want to pursue Full-time study, should be sponsored by their employer and should avail leave for the minimum duration of the programme and should get formally relieved from their duty to join the research programme. Candidates who are sponsored by AICTE under Quality Improvement Programme for teachers of Engineering Colleges and who satisfy the eligibility conditions shall apply for Full-time category only, in the Specializations as notified in the

AICTE guidelines.

Candidates who are selected at National level Fellowship programmes or by any recognized bodies and who satisfy the eligibility conditions as per the regulations shall apply for Full- time category in the respective Specialization. Foreign Nationals sponsored by the Government of India on any exchange programme and who satisfy the eligibility conditions as per the regulations shall apply for Full-time category in the respective Specialization.

2. Part-time Ph.D. Programme

The following categories of candidates are eligible to apply under Part-time programme:

Full-time teachers of University Departments / University Colleges / Colleges affiliated to the University and Government /Government aided/Self-financing Polytechnic Colleges within Tamil Nadu.

Candidates working in Industrial Units / R&D Departments / National Laboratories / Units of Government / Quasi Government or any other research laboratories which are recognized by the University to do research with the University and sponsored by the respective employer.

Mode of Selection

The candidates desirous of registering for Ph.D. Programme shall apply in the prescribed application form downloaded from the University website, fill-in all the necessary details and submit through proper channel wherever applicable, before the due date as indicated in the notification issued from time to time. Normally the University shall issue notification for Ph.D. admission twice in a year.

The applications of the eligible candidates shall be processed by Committees constituted by the Director (Research) for the purpose of selection. The composition of such Committees shall be decided by the Director (Research) with the approval of Vice-Chancellor, taking into account the number and nature of applications received.

The Centre for Research shall screen the applications as per the eligibility norms, and the Centre for Entrance Examinations shall be responsible for the conduct of test for eligible candidates. A minimum cumulative mark of 50% is fixed for selection based on the performance in the Entrance test, Qualifying exam and Interview and the successful candidates shall be short listed. Candidates who have UGC, UGC-NET (including JRF)/UGC-CSIR NET (including JRF)/SLET/ teacher fellowship holder are exempted from written test and interview.

Admission

The Faculty of the candidate for the admission of Ph.D. programme shall normally be based on the PG qualification. The Research Board constituted by the Vice-Chancellor shall approve and

recommend the short listed candidates for admission to the doctoral programme in the appropriate specialization, after giving due consideration to the interdisciplinary fields of research, if any, and the Faculty in which the candidate shall be registered. Selected candidates shall be provisionally registered for Ph.D. programme with the approval of the Vice-Chancellor either in January or July session as decided by the candidate. The date of provisional registration shall be normally 1st January or 1st July of the year in which the candidate is admitted. The scholar, Supervisor, Doctoral Committee members and Examiners shall not be relatives to each other.

Duration Of The Programme

The minimum duration of the programme in Science & Humanities for **Full-time/Part-time** shall be **three/four** years respectively. However, for M.Phil. Degree holders, the minimum duration shall be reduced by one year, if the M.Phil. Degree relates to the field of research of the programme. If a Full-time scholar completes his/her minimum duration of the programme, he/she shall be permitted to change the category, if necessary, with prior approval from the Director (Research) subject to submission of necessary documents along with the recommendation of the Doctoral Committee.

The Director (Research) shall permit, if deemed fit for reasons, break of study for the scholar under extraordinary circumstances such as medical grounds and other compelling reasons which warrants his/her absence to the programme. However, the break of study period shall not be counted for the minimum duration of the programme. Break of study to scholars shall be granted upto a maximum period of **two years not exceeding one year at a time**. Such request with the recommendation of the Supervisor and Head of the Department should reach the Director (Research) prior to availing the break of study. If prior permission is not sought and obtained, it will be considered as a case of discontinuation and action will be taken to cancel the registration of such scholars. Break of study period shall be counted for the maximum duration of the programme. The scholar should remit the semester fees during the break of study period. The maximum duration for the programme shall be **six** years.

Extension of Maximum Duration

Scholars who do not submit the thesis within the maximum duration of the programme (six years) shall apply for extension of time three months before the completion of six years recommended by the Supervisor. In such cases, a maximum grace period of one and a half years, beyond the normal maximum period of six years shall be granted by the Director (Research) to enable the scholar to submit the Thesis. However, the final six months grace period shall be granted by the Vice-Chancellor only if the scholar submit the synopsis and apply for extension with the recommendation of the

Supervisor, atleast one month prior to the expiry of the previous extension. Penalty fees as prescribed from time to time shall be paid beyond the maximum duration. If the scholar fails to submit the Thesis within the extended period of two years, the registration shall be cancelled and the name be removed from the rolls.

Doctoral Committee

There shall be a Doctoral Committee for every scholar to monitor the progress of research work. For every scholar, the Supervisor shall furnish 2 panels of 3 each with doctoral qualification in the field of proposed research, from the faculty members of (a) University and Colleges affiliated to the University (b) other Universities / experts from R&D Departments / National Laboratories or any other research laboratories, from which two experts, one from each panel will be nominated as Doctoral Committee members preferably within the state by the concerned Faculty Chairperson.

Programme Structure

Course Work

The Doctoral Committee of a scholar shall meet within three weeks from the date of communication of his/her provisional registration to prescribe the course works.

A **minimum of four course works** of 12 Credits relevant to the area of research and offered under any approved PG programme of the University shall be recommended by the Doctoral Committee. But the scholars shall not have undergone such course works in their PG programme /M.S. (By Research). Only course works registered after the first Doctoral Committee meeting shall be counted towards this requirement. Any course work already passed by the scholar prior to provisional registration shall not be counted for this purpose. The scholar shall attend classes along with PG students and will be evaluated in the same relative grading scale of the course work. No change in the course works prescribed shall be made without the approval of the Doctoral Committee.

The prescribed course works shall normally be completed within two years from the date of provisional registration for both Full-time and Part-time scholars. If the scholar fails to complete the confirmation of provisional registration beyond three years after his/her registration for the Ph.D. programme, the registration of the scholar shall stand cancelled. Regularly offered PG electives shall not be taken as Special Elective and the scholar shall wait to undertake such course work when it is offered to the PG students in the Department. If any course work, specific to the area of research has to be newly designed, then such course work shall be formulated as a Special Elective to be covered in not less than 45 contact periods of instruction and the course work syllabus shall be designed by the Supervisor, recommended by the Doctoral Committee and shall be approved in the Board of Study of

the Concerned Faculty and Academic Council. These course works shall be of PG level. A scholar shall be permitted to undertake only **one such Special Elective**. If any approved Elective not offered to PG students and attended by less than 5 research scholars, such course work shall be considered only as Special Elective.

In the case of Special Elective, details of contact classes shall be maintained in the attendance register. The evaluation pattern for internal assessment will be similar to that of PG courses and end semester examination shall be conducted. However, for awarding grades, the absolute grading scale shall be followed.

Scholars with M.Phil. Degree in the Faculty of Science and Humanities have been exempted two course works provided the M.Phil. Degree is related to the proposed Ph.D. research work and if duly recommended by the Doctoral Committee. The other two course works shall be regular and not special elective. M.Phil. Degree obtained through Distance/ Correspondence/ Open University System are not considerable for exemption of two course works.

The scholars shall secure a **CGPA of 6.5 in the course works** in order to become eligible for comprehension examination. The scholar who fails to secure a CGPA of 6.5, he/she shall undertake one more course work relevant to the area of research offered under any approved PG programme of the University with the recommendation of the Doctoral Committee or rewrite the examination from any one of the course works (other than the Special Elective) undertaken, to improve the CGPA to 6.5 (Best four course works shall be considered, if additional course work is undertaken). A pass in the Comprehensive Examination is required for provisional confirmation of Ph.D. registration.

Comprehensive Examination

On the successful completion of the prescribed course works, as evidenced by the grade sheet issued by the Controller of Examinations, the Doctoral Committee shall conduct a Comprehensive (written and oral) Examination for every scholar to test the background knowledge of the scholar in the area of specialization. The Comprehensive Examination shall cover the topics in the specialization and allied areas. The result of this examination and the results of the course works shall be detailed in the minutes of the Doctoral Committee and forwarded to the Director (Research), for confirmation of the provisional registration and to proceed further with his/her research work, within two months from the date of the Comprehensive Examination held. If the performance of the scholar is not approved by the Doctoral Committee based on the results of Comprehension Examination, a grace period of six months shall be given and then at the end of which the scholar shall be re-examined. If found fit, the scholar is provisionally confirmed and is permitted to proceed with his/her research work.